



THE OFL CATERING COMPANY LIMITED



#JOB-2424535



7 Strand Road, Bray, Co. Wicklow, A98 C5D0



No of positions : 1



Paid Position



39 hours per week



34000.00 Euro Annually



12/12/2025



09/01/2026

## How to apply

### Application Method :

Not available



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## Procurement Officer

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Job Title: Procurement Officer

Company: The OFL Catering Company Limited

Address: Altamont, Ferndale Road, Rathmichael, Dublin, D18 NF77

Work Address: 7 Strand Road, Bray, Co. Wicklow, A98 C5D0

#### Job Description:

The Procurement Officer is responsible for strategic sourcing, supplier negotiation, contract management and cost optimisation across key purchasing categories. The role ensures continuity of supply, compliance and value-driven procurement decisions.

#### Responsibilities:

- Lead sourcing and evaluation of suppliers for food, packaging and consumables categories.
- Conduct commercial negotiations, review pricing structures and manage supplier contracts and SLAs.
- Analyse spend, benchmark costs and identify savings opportunities across categories.
- Monitor supplier performance through KPIs and ensure compliance with quality and regulatory standards.
- Produce purchasing forecasts and category plans aligned with operational demand (no stock handling).
- Maintain procurement records, contracts, supplier files and audit-ready documentation.
- Support menu cost modelling and sourcing strategies in collaboration with management.

#### Requirements:

- Minimum 2 years' experience in Procurement, Supply Chain, Supply Chain or Category Management.
- Negotiation, analytical and supplier management skills.

Knowledge of procurement processes, compliance and vendor evaluation.

Experience with procurement/ERP systems is an advantage.

Annual Salary: €34.000

Hourly Rate: €16.77

Hours per Week: 39

Start date: 09/02/2026

Contact:

Rian O'Flaherty

Send CV: [rian@cheeseburgers.ie](mailto:rian@cheeseburgers.ie)

- **Sector:** accommodation and food service activities

### **Career Level**

- Experienced [Non-Managerial]