



BRITVIC IRELAND LIMITED



#JOB-2424025



Kylemore Park West, Ballyfermot, Dublin 10,



No of positions : 1



Paid Position



37.5 hours per week



35000.00-38000.00 Euro Annually



09/12/2025



06/01/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Customer Executive -Commercial

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Key Responsibilities:

Finance:

- Ensure the accuracy of internal/external pricing/promotion data to reduce account queries.
- Set up customer pricing and manage the pricing templates for each account.
- Process payment of invoices and coordinate with accounts receivable/payable to deliver on time for the customer.
- Develop and maintain customer invoicing trackers.
- Work with AR (Accounts Receivable) and customer AP (Accounts Payable) to investigate and resolve any customer claims and keep pricing trackers up to date.
- Complete all new account setups as required.
- Take ownership of all account maintenance: Pricing, Invoicing, order queries, and NPD (New Product Development) setup.
- Growth: · Take ownership of Field team-related communications to support the National Account Manager with business-agreed JBP (Joint Business Plan) and forward-agreed promotional plans.

Work with data analytics to understand opportunities and gap closures. · Develop better pricing/promotion ways of working to improve P&L (Profit and Loss) accuracy. · Contribute to developing/improving customer templates for faster processing and turnaround. Productivity: · Develop a clear process to manage price increases. · Support the Commercial team through flexibility, systems knowledge, and the ability to use Xtel, SAP, SAC, and Microsoft packages. Enablement: · Develop a proactive approach to customer promotions. · Ensure accurate submission of Promotions and New Line Forms in advance of deadlines. · Oversee the accuracy and timeliness of promotional input to the Xtel system in accordance with the quarterly planning process, by working closely with the account management team. · Contribute to the price increase process. · Develop two-way lines of communication with the customer, other Britvic internal channels, and the commercial/field team. · Structure and ownership of weekly task meetings with Account Managers. Other Responsibilities: · Work alongside Customer Care on order/delivery queries and out-of-stock issues. · Administer the Master Price File. · Maintain Customer Pricing/Promotions Files. · Maintain Product file listings. · Communicate with Customers and Functions. · Gather customer-required information (e.g., NLF, pack size, allergens). · Liaise with key administrators within the national and regional account base. · Participate in cross-functional projects and promote a culture of growth, learning, and best practices.

Knowledge, Skills & Experience Required:

- Strong IT abilities
- Strong time management Skills
- Strong attention to detail & high accuracy levels
- Good communicator/interpersonal skills
- Works on own initiative
- Working knowledge of Word/Excel/PowerPoint/Outlook
- Strong team player
- SAP and customer system knowledge is desirable
- Xtel & SAC knowledge or learning ability

Qualifications: · Educated to A level standard/Leaving Certificate or experience of working within a commercial function would be preferable.

- This vacancy is suitable for Remote/Blended working

- **Sector:** manufacturing

Career Level

- Managerial