



Sodexo Ireland



#JOB-2424020



Co. Dublin,



No of positions : 1



Paid Position



39 hours per week



16.50 Euro Hourly



09/12/2025



06/01/2026

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

URL :

<https://www.sodexojobs.co.uk/jobs/job/Cleaning-Supervisor/151607>



Open your camera  
app & point here  
to view this ad  
online



## Cleaning Supervisor

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Full time

39 hours per week

7am to 3:30pm | generally Monday- Friday with ad hoc weekend cover

€16.50 per hour (Plus enhanced shift allowance for GMP areas)

Free parking onsite

Free flu vaccinations

Discounted meals

Costa coffee on site

Opportunities for career development

Plus our Sodexo employee benefits package

Dublin 22 - Full time

Spring clean your career

At Sodexo, we're passionate about our people. We know that our teams are the key to delivering exceptional service and creating meaningful experiences for our clients, customers, and employees.

We are currently seeking a dedicated and dynamic GMP Cleaning Supervisor to join our team and play a key role in driving excellence and innovation in Cleaning.

What you'll do:

Responsible for the day to day operations of your GMP Team on the client site.

Ensure all schedules are planned and executed correctly in line with site needs and requirements.

Supervise all activities for your GMP team and be a point of contact for all GMP related issues.

Ensure all areas are always kept to a high standard.

Manage all accidents and unsafe conditions/incidents.

Carry out performance appraisals for direct reports.

Carry out daily/ weekly team meetings and capture meeting minutes/actions.

To be aware of material expenditure and cost and avoid unnecessary waste.

Ensure that cleaning stores are kept clean and tidy and equipment stored safely at all times.

Comply with all security regulations for cleaning materials, equipment and buildings as laid down by client and Sodexo and report immediately any shortages or discrepancies found.

Ensure all cleaning equipment is kept clean & maintained in safe working order. Report any defects to the Manager immediately.

Comply with all Company & client policies and statutory regulations relating to Health & Safety, safe working practices, hygiene, cleanliness, fire and COSHH. This will include your awareness of any specific hazards in your work place.

Document completion of duties by completing forms, reports, logs, and electronic records and also reviewing the records after completion.

Carry out daily spot checks to ensure all areas maintain the highest standard.

Administer the payroll for establishment staff and maintain personnel records to comply with statutory regulations and Company policy.

Recruit, manage, induct, train, motivate and appraise staff to promote good employee relations and operate within Company procedures, legislation and the Investors in People standards. (Staff appraisals to be conducted at least annually). Maintain training records for all staff, ensuring that individual needs are recognised and met either through on or off job training.

What you'll bring:

Experience in the Pharmaceutical industry advantageous but not essential.

GMP Experience is desirable

Strong COSHH knowledge

Excellent organisational skills and attention to detail.

People management experience.

Minimum of 1-2 years of supervisory experience is desirable

- **Sector:** other service activities

### **Career Level**

- Entry Level

### **Candidate Requirements**

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Interpersonal Skills, Manual
- **Competency Skills:** Leadership, Management