



GXO LOGISTICS IRELAND LIMITED



#JOB-2423322

BCS XPRESS LIMITED, UNIT N5, Horizon



Logistics Pk, Harristown, Co. Dublin, K67

Y5R9



No of positions : 1



Paid Position



42.5 hours per week



30000.00-35000.00 Euro Hourly



03/12/2025



31/12/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : carmen.santoro@gxo.com



Open your camera
app & point here
to view this ad
online



Logistics Coordinator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Have you ever worked in the fast-paced logistics environment? Do you have experience in administration and transport, but want new challenge where you can further develop your skills and knowledge?

Here at GXO Logistics Ireland Limited, we are currently looking for a full-time, permanent Logistics Coordinator to join our team in Dublin, CDC depot.

Key Responsibilities:

- Coordinate and oversee daily inbound and outbound logistics operations within the cross-docking warehouse.
- Coordinate trailer collections from ports, ensuring timely transfer to inbound teams for sorting and outbound teams for loading and delivery across Ireland.
- Coordinate documentation, transport schedules, and communication between warehouse, transport, and customer service teams to ensure smooth operations.
- Use data-driven tools such as WMS, SAP, Ottar, and Excel to monitor performance, track KPIs, and support continuous improvement initiatives.
- Maintain operational accuracy, resolve day-to-day logistics issues, and ensure full compliance with GXO and customer service standards.
- **Sector:** administrative and support service activities

Career Level

- Experienced [Non-Managerial]