



LETTERKENNY CHAMBER OF COMMERCE

& INDUSTRY



#JOB-2423045



LETTERKENNY CHAMBER , Grand Cent,

Canal Rd, Letterkenny, Co. Donegal, F92

EK7Y



No of positions : 1



Paid Position



39 hours per week



795.01 Euro Weekly



01/12/2025



16/12/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : toni@letterkennychamber.com



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app & point here
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online



Community Employment Supervisor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The Community Employment Supervisor role involves day-to-day coordination of the CE Scheme, supporting participants, managing administration, and ensuring programme compliance.

Ensuring the effective and efficient management and co-ordination of the human, financial and material resources of the CE Scheme and report to the Sponsoring Committee on its implementation. A core aspect of the role is to support and coach CE participants towards gaining the skills, competencies and qualifications in preparation for employment.

Requirements:

- 3+ years' supervisory/people management experience.
- Experience in administration, project management, or training.
- ICT skills (MS Office essential).
- NFQ Level 6 major award or higher.

- **Sector:** other service activities

Career Level

- Not Required