



RADE Ltd



#JOB-2421692



OUR LADY OF VICTORY YOUTH CLUB, Our
Lady of Victory , Cathedral View Court, Dublin
8, D08 PW8Y



No of positions : 1



Paid Position



40 hours per week



728.92 Euro Weekly



20/11/2025



01/12/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : raderecruit@gmail.ie



Open your camera
app & point here
to view this ad
online



CE Supervisor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

RADE Recovery Through Art Drama and Education

RADE is an addiction service based in Dublin 8 established in 2004. Our mission is to engage people who wish to address substance and alcohol dependency through the arts. Our vision is that creativity is open to everyone.

This job is an excellent opportunity for someone with supervisory experience wishing to work in the field of addiction or recovery. Reporting to the Project Director, the selected candidate will be part of a small, caring team who strive to provide an opportunity for participants to progress in their recovery through our wide range of arts and performance based activities and through external education. The participants are at the heart of the RADE service and the CE Supervisor will have daily contact with participants and staff, helping to build a strong community that strives to provide a platform for progression from addiction.

Closing Date & Time: 1st December 2025

Please send CV and accompanying letter to raderecruit@gmail.com

Job Description

Purpose: To ensure the effective and efficient management and co-ordination of the human, financial and material resources of the CE scheme and report to the Sponsoring Committee on its implementation. A core aspect of the role is to provide a framework for the rehabilitation and recovery of CE participants and to coach and support them towards gaining skills, competencies and qualifications in preparation for employment.

Training and Development

- Establish individual participant's and support worker learner needs as part of the Individual Learner Plan process, working closely with RADE key-working team
- Source and co-ordinate cost effective training and development opportunities in line with procurement guidelines, showing an understanding of the range of programmes and courses

available to unemployed and vulnerable adults

- Ensure access to recognised qualifications for participants including Major Awards on the National Framework of Qualifications (NFQ) or industry related standards
- Prepare an Individual Learning Plan (ILP) for each participant and upload to Welfare Partners (Department of Social Protection portal)
- Update and manage records of all participants
- Prepare contracts for trainers
- Conduct holistic assessments and inductions of all programme applicants
- Manage a caseload of participants in addiction recovery. Provide recovery and advocacy support, liaising with referring agencies and services and overseeing work placements.
- Make regular contact with other agencies involved in participant's care and treatment in a care and case management capacity.
- Scheduling and attendance at RADE's weekly Participant Progression meetings
- Facilitate weekly relapse prevention and check-in sessions
- Co-ordinate and supervise the arts training programme

For more info and full Job Description : <http://www.rade.ie/2025/11/job-opportunity/>

- **Sector:** human health and social work activities

Career Level

- Managerial