



Crosscare



#JOB-2421318



CROSSCARE, 2 St Mary's Pl N, Dublin 7, D07
Y768



No of positions : 1



Paid Position



35 hours per week



38848.00-41978.00 Euro Hourly



19/11/2025



17/12/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://crosscare.hirehive.com/policy-and-networks-officer-closing-date-261125-dublin-xbVXBN>



Open your camera
app & point here
to view this ad
online



Policy and Networks Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Please go to <https://crosscare.ie/vacancies/> to see the full job description and to submit your CV and letter of application (one document) by 5pm on Wednesday 26th November 2025.

Programme: Crosscare Irish Diaspora Support Project (diasporasupport.ie)

Location: Dublin 7

Work Schedule: Full time hybrid role (60% in office). Mon- Fri 9-5, with occasional out of hours work.

Contract: Fixed term to 17 November 2026, covering career break.

Salary: €38,848 to €41,978 PA dependent on experience

Reports to: Project Leader

Role: The Policy and Networks Officer will be responsible for delivering on Crosscare Irish Diaspora Support Project's work, specifically in relation to Irish citizens involved in a migration experience. Working in a small team, the successful applicant will take full responsibility for policy and networks related activities, with regular team meetings and on-site training and support.

Summary of Key Responsibilities:

Policy and Advocacy

- Lead officer on social policy and advocacy strategy, and annual plan
- Develop and deliver policy and research initiatives relating to the Irish diaspora
- Prepare written submissions and briefing materials
- Conduct research and contribute to an enhanced understanding of Ireland's diverse diaspora
- Represent the project at various national and international fora
- Engage other relevant stakeholders to secure positive policy outcomes
- Track progress of the project's policy and advocacy priorities
- Monitor and keep abreast of significant policy development within areas of key interest

Networks and Outreach

- Lead officer on networks and outreach strategy and annual plan
- Maintain positive and collaborative relationships with key partners
- Manage a database of contacts
- Plan and deliver annual calendar of networking events (public and partners)
- Develop innovative campaigns and awareness raising initiatives
- Promote the project's objectives and grow engagement with public/partners
- Contribute to development of digital resources

Summary of Essential Requirements:

- Applicants must have full eligibility to work in Ireland, and must be resident in Ireland
 - Degree / post-graduate qualification in social sciences or equivalent
 - Fluent English
 - Research experience
 - Experience of developing stakeholder networks
 - Strong writing, editing skills
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- This vacancy is suitable for Remote/Blended working
 - **Sector:** information and communication

Career Level

- Not Required