



3Q Recruitment



#JOB-2420201



3Q RECRUITMENT, Spencer House, Spencer Row, Dublin 1, D01 R9T8



No of positions : 1



Paid Position



39 hours per week



27.99 Euro Hourly



10/11/2025



08/12/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://adr.to/24cyyai>



Open your camera app & point here to view this ad online



Catering Officer Grade 1 – Dublin 1

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We're seeking an experienced Catering Officer Grade 1 to take the lead in managing catering operations within a busy healthcare facility in Dublin 1.

You'll be responsible for the full delivery of catering services, from menu planning and food quality to staff management and compliance, ensuring every meal meets the highest standards of care, nutrition, and hygiene.

Key Responsibilities

Lead and Oversee Catering Operations: Manage all aspects of food preparation, service, and hygiene.

Staff Supervision: Train, support, and guide catering staff to deliver consistent quality and service.

Menu Planning: Work with healthcare teams to develop nutritious, cost-effective menus.

Budget & Cost Management: Control budgets, monitor expenses, and manage supplier relationships.

HACCP & Food Safety: Ensure full compliance with health and safety standards and maintain accurate records.

Quality & Hygiene Monitoring: Conduct regular audits and ensure compliance with all regulations.

Collaboration: Liaise with nursing and support teams to ensure catering aligns with patient care needs.

Reporting: Maintain detailed operational and financial records, contributing to service improvements.

Requirements

Recognised qualification in Hotel, Catering, Institutional Management, or Dietetics (Degree, Diploma, or Certificate).

Minimum three years' experience in managing catering operations for an institution serving 200+ persons daily, or five years assisting in such operations.

Demonstrated experience in staff supervision and budget management.

Strong understanding of HACCP and food safety systems.

Excellent communication, organisational, and leadership skills.

Legal right to work in Ireland and successful Garda Vetting clearance.

Salary & Benefits

Salary: €27.99 per hour

Double pay on Sundays and bank holidays

Daytime hours – no night shifts

Prospects for ongoing professional growth

Comprehensive support from our office team and access to out-of-hours on-call service

Engage in meaningful work that directly enhances patient care and well-being

Opportunities for continuous learning and professional development

Competitive pay and a friendly, people-focused work environment

- **Sector:** other service activities

Career Level

- Managerial