









#CES-2419100

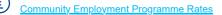




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-**!-!-**--⊗ 15/12/2025

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal

Advisor (EPA) in your local Intreo Office



Open your camera app & point here to view this ad online

# Headway Maintenance Clerical/Co-Ordinator

### **Application Details**

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

### **Job Description**

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Headway team support brain injury rehabilitation. Provide Clerical/Co-ordinator work to headway.

• Sector: arts, entertainment and recreation