



Ballynanty Community Project Ltd



#CES-2417573

Northside Family Resource Ctr, Cloncannane



Road Ballynanty, Ballynanty, Limerick, Co.

Limerick, V94 APX8



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



22/10/2025



03/12/2025

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## Caretaker

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Centre Caretaker/General Operative will be responsible for the maintenance and caretaking of the Family Resource Centre building; and River Side Creche.

They will report to the relevant Coordinator of the Centre on a day-to-day basis and to the CE Supervisor regarding work times, holidays, training, etc.

#### Key areas of work:

- DIY in Centres
- Cleaning
- Security in Centres
- Maintaining the garden and area around the Centres
- Driving duties
- Shopping

#### Specific Tasks:

- Maintenance work - painting, carpentry, cleaning and sweeping, etc.
- Check, maintain and repair when necessary all doors, walls, windows, cupboards, furnishings, chairs, etc. of Centre.
- Cleaning, sweeping, weeding wider area around Centre.

- Be responsible for the safety of all Centre equipment and the premises.
- Maintain the garden - cutting the lawn, caring for the flower beds, and shrubs, clearing rough areas, providing and maintain fencing.
- Put out the dustbins and keeping the Centre litter free.
- Report to the Co-ordinator on any potential dangers or problems re. furniture and fittings in the Centre.
- Be responsible for maintenance of fire equipment, ensure that fire exits are not obstructed.
- Be responsible for opening the Centre at certain times and being present during Centre activities to ensure safety of users.
- Lock the Centre after use ensuring that all appliances have been switched off, windows closed, alarm set, and place securely locked.
- Ensure listing and safe keeping of all equipment.
- Other relevant tasks

- **Sector:** administrative and support service activities