



Merville Youth & Community Centre



#CES-2415659



Merville Youth & Comm Ctr, Church Hill, Sligo,
Co. Sligo, F91 X2WF



No of positions : 2



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



09/10/2025



20/11/2025

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Caretaker (Merville Community Centre)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Working at Night Time and Weekends on a Week On a Week Off Basis (39 Hours Week on).

Take care of the Centre Premises and contents. To complete and Sign Receipts for payment for use of the Centre and ensure correct amounts are recorded. Ensure that the Centre buildings are safe and secure at the conclusion of Childcare Services, hired use, sporting activities or functions. To see to the heating requirements of the building and safeguard the heating and water pipes during the cold period of the year. Keep in safe custody the keys of all rooms in the building and to ensure that no unauthorised person has access to any part of the building. When the Centre is being used for Activities the Caretakers will be required to have Rooms/Hall in readiness. Give such assistance as may be required outside the building as directed by the Supervisor. Keep the grounds in good order. Open and close the Centre as directed by the CE Supervisor. Control where possible extensive use of the Car Park. Undertake such other duties as may be determined from time to time. Complete signing register as required under Insurance requirements.

- **Sector:** administrative and support service activities