



Company Details Confidential



#JOB-2415543



Office #216, NETSA Kilbarrack, Killbarrack Road, Howth Junction, Dubin, D05 DC60



No of positions : 1



Paid Position



35 hours per week



17.50 Euro Hourly



08/10/2025



05/11/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : info@brightstarcare.ie



Open your camera app & point here to view this ad online



IT Specialist

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

An IT Specialist maintains and troubleshoots an organization's computer systems, networks, and software to ensure efficient and secure operations, involving installation, configuration, and technical support. Key skills include strong problem-solving and communication abilities, technical expertise in hardware, software, and networks, network security knowledge, data backup management, and excellent customer service.

Website designing and development.

Programming

Software

Job Description:

An IT Specialist's core responsibilities/duties include:

System Maintenance & Troubleshooting: Installing, configuring, and maintaining hardware, software, and network systems to ensure they function correctly.

Technical Support: Providing technical assistance to users, diagnosing and resolving hardware, software, and network issues.

Security & Privacy: Implementing and managing security protocols to protect systems and data from threats, including managing user access, firewalls, and data backups.

Documentation & Compliance: Creating and updating technical documentation and ensuring the organization's IT systems comply with standards and policies.

User Training: Educating employees on best practices for computer usage and new software or network security features.

Hardware & Software Management: Managing IT inventory, recommending upgrades or replacements, and coordinating with vendors for new technology implementations.

Key Skills Required:

Technical Skills:

Hardware & Software: Proficiency in installing, configuring, and troubleshooting various hardware and software components.

Network Administration: Knowledge of network systems, including LAN, WAN, and wireless network setup and monitoring.

Cybersecurity: Expertise in managing firewalls, antivirus software, data encryption, and other security measures to protect systems and data.

Data Management: Skills in data backup, disaster recovery planning, and ensuring data privacy.

Problem-Solving & Analytical Skills: Ability to diagnose technical problems, analyze system performance, and implement effective solutions.

Communication Skills: Excellent written and verbal communication skills are essential for explaining technical issues to non-technical users and documenting processes.

Customer Service: Strong interpersonal skills to effectively support users and build good relationships with colleagues and clients.

Attention to Detail: A meticulous approach to tasks to ensure accuracy and prevent errors in system configurations and documentation.

Website designing and developing

Networking

Software development

- **Sector:** information and communication

Career Level

- Not Required