



Sodexo Ireland



#JOB-2415375



Dun Laoghaire Rathdown County Council, Co.
Dublin,



No of positions : 1



Paid Position



39 hours per week



15.21 Euro Hourly



23/09/2025



21/10/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

Address:

<https://www.sodexojobs.co.uk/jobs/job/Caretaker/148852>



Open your camera
app & point here
to view this ad
online



Caretaker

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Job Introduction

Full time

40 hours per week

8:00am - 4:30pm

€15.21 per hour

Opportunities for career development

Plus our Sodexo employee benefits package

Caretaker

Dun Laoghaire - Full time

Operational excellence begins with you.

At Sodexo, we're passionate about our people. We know that our teams are the key to delivering exceptional service and creating quality experiences for our clients, customers, and employees.

Build a name with big-name businesses.

As a caretaker, with Sodexo, you'll enhance the services of our vibrant corporate site, offering a helping hand to ensure flawless facilities operations and keep things running smoothly.

What you'll do:

Be a friendly face, assisting employees, clients, and visitors with warmth and professionalism.

Maintain a tidy and inviting environment, across areas such as meeting rooms, communal kitchen/coffee areas, mail room and lobbies.

Respond promptly to incoming service requests from clients and colleagues.

Keep our teams safe by having a close eye on Health & Safety practices, reporting issues as

required.

Collaborate with internal teams to support a seamless workplace experience.

Handle incoming communications and ensure messages are delivered accurately and efficiently.

What you'll bring:

Previous experience in a similar client facing role is a plus, but excellent interpersonal and communication skills are the key

A positive, energetic and proactive attitude

Strong organisational abilities and attention to detail

- **Sector:** administrative and support service activities

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Administration, Interpersonal Skills
- **Competency Skills:** Collaboration, Teamwork