



PARTAS CLG



#CES-2415104



PARTAS, Tallaght , Main Road, Dublin 24, D24  
KC62



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/10/2025



17/11/2025

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



## Customer Service Assistant

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Kickstart your career in customer service with this Customer Service Assistant role through the Community Employment (CE) Scheme! Would you like to work in Ireland's most exciting new venture, be a part of the food revolution in Tallaght and join us here in Priory Market, an exciting Partas initiative.

No prior experience is needed. Accredited training and hands-on experience will help you develop the skills you need to succeed.

Duties are as assigned by the Floor Manager and you will be required to report to the above.

Priory Market is a high quality social and cultural hub, offering the finest of artisan and locally produced food and drink and high standards must be maintained at all times.

You will be expected to:

Welcome all visitors to the market with a friendly, approachable presence and provide information about vendors, menus, events, and facilities.

Be attentive and available to assist customers with questions, requests, or special requirements. Serve as the first point of contact for customer inquiries—both in person and by phone or email—ensuring accurate, helpful, and timely responses.

Direct guests efficiently to stalls, seating areas, and amenities, helping to create a smooth and enjoyable visitor experience.

Keep the front desk and entrance area clean, welcoming, and well-stocked with any materials (flyers, menus, etc.).

Monitor the entrance and general floor flow to help ensure safety, crowd control, and a positive atmosphere.

Manage reservations, event check-ins, or group bookings if applicable, using the relevant systems or processes.

Clear and reset tables efficiently between customers, ensuring the space remains tidy and inviting.

Communicate effectively with baristas, kitchen, and bar staff to ensure smooth and timely service.

Monitor the floor for anything that needs attention (e.g. spills, stock levels, customer feedback) and respond appropriately or notify the relevant team.

Uphold high standards of presentation across the dining area in line with The Priory Market's values and atmosphere.

Support team members during busy periods with flexibility and a proactive attitude.

#### What You Will Gain:

Accredited training to enhance your skills and career prospects.

Real-world experience in customer service and sales.

Practical experience with customer interactions, problem-solving, and product knowledge.

A 19.5-hour workweek to suit your needs.

#### Why Apply?

Build confidence and valuable skills in a supportive environment.

Work in your local community and grow your potential.

Join a welcoming, supportive environment where you can grow and succeed.

Help create a positive experience for customers while building your skills.

Develop transferable skills that can open doors to future employment.

Join a team where 50% of staff started on the CE Scheme!

Contact us at 01-462 3222 or [ceinfo@partas.ie](mailto:ceinfo@partas.ie)

- **Sector:** other service activities