



Navan EDP CLG



#CES-2415039



An Caisteán, An Draighnean, Commons Road,  
Co. Meath, C15 XTD4



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/10/2025



16/10/2025

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## Programme Assistant - Irish Wheelchair Association - An Castán, Navan

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Support individual service users in line with Associations Person-Centred Approach and through the Contract Service. Accompany and support participants on annual holidays, outings, social and day trips as required. Facilitate opportunities for members to access community facilities and engage in community and other activities. Assist service users in all aspects of personal care and daily living as identified by the service user. Develop and lead the implementation of resource and outreach programmes as set by the Service Support Officer, in line with the Service Plan. Assist the Service Support Officer in ensuring a quality person-centred service is provided to members. Assist with the safe transportation in line with requirements of the Transport Handbook guidelines. Ensure that the work and interactions with others is such that it promotes and enhances the independence of the service users.

- **Sector:** human health and social work activities