



UCC Coffee Ireland Ltd



#JOB-2414354



Portlaoise, Co. Laois,



No of positions : 1



Paid Position



40 hours per week



Competitive



30/09/2025



28/10/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://www.ucc-coffee.co.uk/careers/>



Open your camera app & point here to view this ad online



General Manager Operations

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Responsibility for all internal operations in Ireland including Workshop Production, Warehousing, Stores, Stock, Health & Safety & Compliance & Facilities management. Demonstrating Customer focus, Operational excellence, and strong internal relationships that all contribute to a well-run site. Accountability for circa 30 Direct & Indirect Employees to drive Production, Stores & Warehouse efficiency, improve Quality, Health & Safety & introduce cost efficiencies to ensure UCC Coffee meets its customer and Business requirements.

The Role:

Review Operational processes with the aim to continuously improve productivity and efficiency ensuring that company objectives for Health & Safety, quality, cost, efficiency, responsiveness & growth are met.

Effective ownership to manage the Operational quality and compliance of all services provided across site, ensuring high levels of Customer satisfaction.

Actively engage with joint business planning, collaborating successfully with Service Leads, Commercial Leads and Customers, to ensure all service standards are met and /or exceeded.

Establish and maintain successful relationships with individuals at all levels within the business and our customer base.

Performance management of the Team to ensure optimum efficiency is achieved including conducting annual appraisals, coaching, and mentoring.

Take ownership for stock control and stock counts, managing stock to an optimal level.

Ensure that all Quality processes are followed, gaps identified and resolved.

Ownership for the management of Health & Safety and Environmental across the site, successfully delivering against our audit compliance requirements & regulations.

Developing & implementing business strategies that align with the company's goals and objectives and customer expectations.

General administration covering recruitment, expenses credit cards, disciplinary procedures, holidays, and sickness. Also raising of Purchase orders as required, receipting PO's and approval of

invoices.

Accountability for Stock Management, Inventory accuracy, workshop production output waste management and supplier invoices.

Contractor management for all facilities related services.

Accountable for the effective Budget management and financial planning/forecasting of the site.

Liaise with Customers and Stakeholders in the design, preparation and implementation of selected Projects work i.e. planning, estimating, commissioning, budget control and change management.

As General Manager Operations you will be the 'Project Lead' & Key Stakeholder for the ERP Project. You will be responsible for all project actions /tasks associated to on-site operational activity: Workshop, Warehouse, Parts /Stores, Installations and Administration.

The Person:

Experienced Manager with a good understanding of technical, logistics and facilities; experience of Lean /Six Sigma would be advantageous.

Demonstrate experience of working in a similar role at a comparable level. Proven experience of

- **Sector:** accommodation and food service activities

Career Level

- Managerial