



WuXi Biologics



#JOB-2414315



WuXi Biologics Limited, Dundalk Science and ,  
Mullagharlin, Dundal, Co. Louth, A91 X56F



No of positions : 1



Paid Position



39 hours per week



35000.00-45000.00 Euro Hourly



01/10/2025



29/10/2025

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

URL :

<https://career55.sapsf.eu/sfcareer/jobregcareer?>

[jobId=5067&company=wuxibiolog](#)



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to view this ad  
online



## HR Data Analyst

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

This role focuses on data management and analysis in support of Headcount (HC) and position operations. Working closely with corporate and local stakeholders, the position will play a key role in ensuring data accuracy, consistency, and timely reporting. The role also supports the Lead in data-related activities such as HC planning, data change processes, and HR expense tracking.

#### Your Responsibilities:

- Maintain and manage HC/position data in alignment with internal governance and data management standard.

- Support the Lead in daily HC and position data tracking, including planning, control, and data validation.

- Perform data updates and changes in the HR system for various scenarios (e.g. job title updates, data corrections, reorganizations)

- Generate and analyze regular and ad-hoc reports to support business and HR decision-making

- Collaborate with corporate and regional HR teams to continuously enhance data accuracy and reporting quality

- Participate in data-driven projects related to HC and position management

- Assist the Lead in analyzing HR expense budgets, including actual vs. budget comparisons and trend analysis

- Handle other data-related tasks as assigned by the Lead

#### Your Profile

##### Education

- Bachelor's degree and above

##### Technical Competencies

- Proficient in excel, etc. Microsoft skills and good at Power BI is a plus

- Good at information integration

Good command of both written and spoken English

#### Knowledge/Experience

HR and process improvement experience is a plus

Data analytics experience is a plus

#### Behavioural Competencies

Proactive, detail-oriented, result-focused

Logical thinking and quick learner

Respect rules

- **Sector:** manufacturing

#### Career Level

- Experienced [Non-Managerial]