



CARRIGALINE HOTELS LIMITED t/a



Carrigaline Court Hotel

#JOB-2413960



Carrigaline Court Hotel, Carrigaline,  
Carrigaline, Co. Cork, P43RH21



No of positions : 1



Paid Position



39 hours per week



34000.00 Euro Weekly



29/09/2025



27/10/2025

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

Email : [eilishoward@carrigcourt.com](mailto:eilishoward@carrigcourt.com)



Open your camera  
app & point here  
to view this ad  
online



## Hospitality Duty Manager

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

#### STAFF

To ensure the premises is sufficiently staffed

To ensure all staff are on duty on time

To ensure all company policies in relation to staff employment rules are adhered to including disciplinary, grievance etc

To communicate with employees, HR Dept and Senior Management on issues such as staff performance, customer care, timekeeping, quality of work etc.

To ensure that rosters are prepared, agreed and posted a week in advance.

To ensure that the company's policies in relation to bullying, sexual harassment and smoking are prominently displayed at all times.

To build an ethos of friendliness, presentation of staff, customer care, hygiene and co-operation within the store, organising training or re-training where necessary

To seek advice and guidance in the area of labour legislation before taking action which could compromise the company.

To motivate staff as you see fit in order to maximize their performance and their enjoyment in the work they do.

#### DAILY DUTIES

To ensure the smooth running of the shift

To ensure the premises is fully prepared for service

To ensure service is efficient, with the minimum of fuss & delay and to the required standard

To organise and partake in stocktaking on a regular basis.

To undertake any other managerial duties which may arise from time to time.

Where applicable to take responsibility for security aspects of the store including opening and closing of premises at prescribed times.

To maintain a positive attitude with staff & customers alike

To follow all standards which have been implemented in the premises

To ensure the guest is satisfied with the service & product provided

To maintain the Restaurant & surrounding areas to high level of cleanliness

- **Sector:** accommodation and food service activities

### **Career Level**

- Managerial