



NorDan Vinduer



#JOB-2413054



Bluebell Industrial Estate, Dublin 12, D12 A073



No of positions : 1



Paid Position



39 hours per week



34000.00 Euro Annually



22/09/2025



20/10/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://nordan.ie/explore-nordan/careers/>



Open your camera
app & point here
to view this ad
online



Material Planner

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Join NorDan Vinduer Limited Team as Material Planner

About NorDan Vinduer Limited

NorDan is a leading European manufacturer of high-performance timber and alu-clad windows and doors. With a strong commitment to quality, sustainability, and Scandinavian design, NorDan serves both residential and commercial markets across Ireland and Europe.

We are seeking a highly organized and proactive Materials Planner in ensuring efficient inventory management, timely procurement, and smooth warehouse operations. The ideal candidate will have a strong background in construction and warehouse administration, with excellent analytical and communication skills.

Location: Bluebell Industrial Estate Dublin 12

Department: Warehouse & Logistics

Reports to: Warehouse Manager / Operations Manager

Working hours: 39 hours. This role is full time office based.

Key Responsibilities

- Develop and maintain material requirement plans based on production schedules and forecasts.

- Monitor inventory levels and initiate procurement to prevent shortages or excess stock.

- Coordinate with suppliers to ensure timely delivery of materials.

- Analyse usage trends and adjust planning parameters accordingly.

- Collaborate with purchasing and production teams to align material planning with demand forecasts.

- Support daily warehouse operations including receiving, storage, and dispatch of goods.

- Maintain accurate inventory records and conduct regular stock audits.

- Identify and resolve any discrepancies or delays in material supply.

- Assist in cycle counts and stock audits to ensure inventory accuracy.

- Ensure compliance with health and safety and company standards within the warehouse.

Manage warehouse documentation including GRNs, dispatch notes, and stock reports.

Support ERP system updates and ensure data integrity for warehouse transactions.

Qualifications and skills

Previous experience in materials planning, inventory control or warehouse administration.

Relevant third-level degree.

Strong organizational and time-management skills.

Proficiency in Microsoft Excel, inventory management systems and ERP software.

Strong analytical, organizational, and communication skills.

Ability to work independently and manage multiple priorities.

Knowledge of warehouse operations and construction is an advantage.

What We Offer

Remuneration will be in line with qualifications and experience approx. €34,000 per annum.

Pension contributions

Monday to Friday.

21 days annual leave.

Strong pipeline of work.

Job Type: Full-time, permanent role

Opportunities for professional growth and development.

Great opportunity to progress in an expanding company.

A collaborative and supportive work environment.

How to Apply

If you are interested in this exciting opportunity, please send your CV and cover letter through this website or the link attached. We look forward to hearing from you.

- **Sector:** construction

Career Level

- Entry Level