



Company Details Confidential



#JOB-2412634



THE LAW SOCIETY OF IRELAND, Blackhall

Place, Dublin 7, D07 VY24



No of positions : 1



Paid Position



40 hours per week



34000.00-37000.00 Euro Annually



18/09/2025



16/10/2025

How to apply

Application Method :

Not available



Open your camera
app & point here
to view this ad
online



Law Society Professional Training and Law Society Skillnet Digital, Content and Operations Marketing Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The Law Society of Ireland, located at Blackhall Place, Dublin 7 is looking for an experienced Digital, Content and Operations Marketing Officer Scheme to join the team.

If you have previous qualifications in Digital and Content Marketing and have proven experience in digital and content marketing within an education and professional services environment, then this could be the role for you.

Working hours are Monday to Friday, 9am – 5pm: 35 hrs per week.

A flexible approach to working as occasional late evenings, working lunches, weekends and travel within Ireland are required.

Job Description

- Coordinating with LSI marketing and PR team plus external stakeholders to manage campaigns from inception to execution
- Liaison with sponsors in particular initiation, development and management of sponsorship of online training
- Production of marketing and communications copy to include brochures, digital media and digital resources
- Digitalisation of standard operational processes
- Accounts administration including processing payments and credit control

Knowledge and Skills

- Level 9 (incl Post Graduate & Diploma & Master Degree)

- Experience and knowledge of digital and content marketing
- Excellent organisational, communication and interpersonal skills
- Excellent written and verbal communication skills with a high attention to detail
- An ability to work on own initiative and as part of a team
- An aptitude for accounts

- This vacancy is suitable for Remote/Blended working
- **Sector:** other service activities

Career Level

- Experienced [Non-Managerial]