



Company Details Confidential



#JOB-2411095



STANDARD CONTROL SYSTEMS, D1/D2,

Riverview Bus Pk, Dublin 12, D12 VK38



No of positions : 1



Paid Position



40 hours per week



40000.00-50000.00 Euro Annually



08/09/2025



06/10/2025

## How to apply

### Application Method :

Not available



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app & point here  
to view this ad  
online



## Task Scheduler

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

To coordinate and schedule design and commissioning tasks with available human resources across multiple projects within the BMS industry. The incumbent will have to balance scarce resources across multiple competing projects, taking into consideration resource skill levels and certifications.

This includes:

Scheduling of on-site commissioning Labour, ensuring the correct resource is selected for the task required, to allow the project to be delivered in line with any milestones and contractual requirements.

Scheduling of all internal design activities across the Design and CAD Departments, with direct reporting into the Project Department.

This role requires close collaboration with Contract Managers and the Commissioning Manager, to guarantee that BMS activities are properly sequenced and integrated into the wider project program.

Given the dynamic nature of BMS & the construction sector, the candidate will actively monitor progress, update schedules daily, and adjust where required to maintain project momentum.

A key responsibility of this position will be contributing to the development and refinement of the company's scheduling processes.

This is a highly interactive role requiring strong communication and organisational skills, with regular engagement across multiple teams within the company. As the company continues to grow, it offers strong potential for career development and would best suit an individual who thrives in a fast-paced, evolving environment.

### Key Responsibilities:

Own the schedule: Plan, coordinate, and monitor activities to meet project milestones and

contractual obligations.

Keep projects on track: Continuously track progress, update schedules, and provide clear performance reports.

Correct resource allocation: Work closely with the various teams to ensure the resources are assigned to leverage their respective skillsets into on time delivery.

Drive innovation: Refine scheduling processes, identify improvements, and support the rollout of new tools.

Required Experience and Qualifications:

No work permit sponsorship available for this role (Clearly state your residence status on your CV)

This is a full time office based role

This role requires high level of English proficiency.

Excellent communication and stakeholder management skills, with the ability to engage confidently at all levels.

Proven experience in scheduling, planning and coordination.

Experience in BMS or related construction/engineering sector is an advantage.

Knowledge of project scheduling tools such as MS Project or equivalent scheduling software.

A proactive, hands-on approach with the flexibility to adapt quickly to project changes.

An eye for innovation, with the curiosity to explore new tools and processes that improve efficiency.

- **Sector:** construction

### **Career Level**

- Experienced [Non-Managerial]