



DFDS LOGISTICS CONTRACTS (IRELAND)

LIMITED



#JOB-2409731



BLOCK 506, Grants Drive, Greenogue Bus

Pk, Rathcoole, Co. Dublin, D24 W56C



No of positions : 5



Paid Position



39 hours per week



34000.00 Euro Annually



01/09/2025



29/09/2025

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

URL :

<https://dfdsukireland.teamtailor.com/jobs/6368067-transport-and-distribution-clerk-logistics>



Open your camera app & point here to view this ad online



## Transport and Distribution Clerk (Logistics)

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Are you looking for a position in which you keep things moving & deliver when it matters most? If so, then you could be the newest addition of our Transport and Distribution team executing a range of critical activities as part of our market leading, high-volume and complex, fast-moving warehousing and distribution business.

You will be responsible for:

Monitoring the number of released orders (cases) in the voice-picking system to ensure continuous workflow and prevent order shortages.

Utilizing the SAP platform to identify and select orders scheduled for the current planning day, import them into the NAVITAS system for review, prioritization and action planning.

Providing transport-related updates to customers via the NAVITAS platform, leveraging its workflow automation, scenario planning, variance analysis and group consolidation capabilities.

Updating and maintaining order visibility within the Velocity platform, enabling the transport team to access, track and process orders efficiently through each stage of the workflow.

Processing return orders such as Zure, Dummy, Uplift, & Short; receive & update the systems & return the products to the pick face when necessary.

Processing customer orders and formulate delivery loads.

Handling customer returns and damage reports.

Maintaining accurate records of freight and stock location and movement.

Liaising with customers and internal transport teams to ensure timely and accurate deliveries.

Allocating warehouse product locations based on product rotation and date requirements.

Releasing orders to the warehouse management system in line with customer needs.

Providing up-to-date stock inventory information and management reporting.

Monitoring and maintaining best-in-class stock control procedures, including returns and quarantine controls.

Maintaining a suite of KPIs, ensuring service level performance & accuracy exceed 99.5%.

Supporting Excise duty processes for duty-unpaid stock using Revenue and Customs software

(training provided where required).

#### About you

Previous experience in Logistics and understanding of WMS are essential.

Excellent PC skills in specific experience with MS Office. Previous SAP experience (& IDoc messaging) is an advantage.

Previous experience with RF and voice pick technology is an advantage.

Strong communication & team building skills

Self-motivated & hard-working

Excellent organizational & time management skills.

We think the strongest teams are built on diversity & inclusivity. Contrasting opinions, varied skills & strong characters bring out the best in us all. We cannot wait for you to join.

Join the movement and grow with us.

You will be able to access some fantastic benefits after your probation period such as Subsistence Allowance, Company Pension, Holiday Purchase Scheme, Health Plan with HSF, Free ferry travel, EAP.

If you think your personality, skills and experience match this role, we'd love to hear from you.

Please send us your CV as soon as possible

- **Sector:** transportation and storage

#### Career Level

- Experienced [Non-Managerial]