



WINDYRIDGE NURSERIES & GARDEN

CENTRE Ltd



#JOB-2408726



Windyridge, 112 Rochestown Ave, Dun

Laoghaire, Co. Dublin, A96 YV24



No of positions : 1



Paid Position



39 hours per week



34000.00 Euro Annually



25/08/2025



22/09/2025

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Procurement Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Duties include:

- * research new product lines and suppliers
- * assesses budgetary limitations and customer requirements and decides on quantity, type, range and quality of goods or services to be bought
- * finds suppliers and negotiates prices
- * looks at ways to improve supply networks, presents new ideas to senior management team
- * ensures that delivered items comply with order, monitors quality of incoming goods and returns unsatisfactory or faulty items
- * supervises staff and deals with training
- * maintains records and prepares reports as necessary.

Minimum gross annual remuneration: €34,000

Hours per week 39 hours.

Call on 0863694374 or email admin@windyridgegardencentre.ie

Employer: Windyridge Nurseries & Garden Centre Limited, 112 Rochestown Avenue, Dun Laoghaire, Dublin, A96YV24.

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 2

(Desirable)

- **Ability Skills:** Communications, Interpersonal Skills
- **Competency Skills:** Decision Making, Management, Priority Planning, Problem Solving