



Kildare Town & Curragh Area CE



#CES-2408329



KILDARE WILDLIFE RESCUE, Greyabbey,
Kildare, Co. Kildare, R51 X338



No of positions : 2



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



21/08/2025



02/10/2025

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Receptionist

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

This position is based in Kildare Wildlife Rescue, Kildare Town. This role will include looking after the reception cabin, admitting Animals from members of the public & entering them onto computer system they will also be responsible for managing the stock in the small on site gift shop & keeping the volunteer area tidy. The Receptionist will also help with admin duties with centre supporting the volunteer with records & other admin duties. No animal experience is necessary for this position just an interest in Irish Biodiversity

- **Sector:** other service activities