



TEMPSIDE LIMITED



#JOB-2407798



POLONEZ, UNIT A1, Cloverhill Ind Est,  
Clondalkin, Dublin 22, D22 Y767



No of positions : 1



Paid Position



39 hours per week



34000.00 Euro Annually



18/08/2025



15/09/2025

## How to apply

### Application Method :

Not available



Open your camera  
app & point here  
to view this ad  
online



## Procurement Officer

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Duties include:

- \* research new product lines and suppliers
- \* assesses budgetary limitations and customer requirements and decides on quantity, type, range and quality of goods or services to be bought
- \* finds suppliers and negotiates prices
- \* looks at ways to improve supply networks, presents new ideas to senior management team
- \* ensures that delivered items comply with order, monitors quality of incoming goods and returns unsatisfactory or faulty items
- \* supervises staff and deals with training
- \* maintains records and prepares reports as necessary.

Minimum gross annual remuneration: €34,000

Hours per week 39 hours.

Call on (01) 457 6845 or email [dima@polonez.ie](mailto:dima@polonez.ie)

Employer: Tempside Ltd t/a Polonez, Unit 1A, Cloverhill Industrial Estate, Clondalkin, Dublin 22, D22 Y767

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

### Career Level

- Experienced [Non-Managerial]

### Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 2

(Desirable)

- **Ability Skills:** Administration, Communications, Interpersonal Skills, Sales/Marketing
- **Competency Skills:** Decision Making, Management, Problem Solving, Teamwork