



Company Details Confidential



#JOB-2405917



53/54 ACADEMY STREET, NAVAN,, MEATH,,
Meath, C15HFP2



No of positions : 1



Paid Position



39 hours per week



36605.00-40000.00 Euro Annually



03/10/2026



31/10/2026

How to apply

Application Method :

Not available



Open your camera
app & point here
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online



Front of House Manager (The Seven Arches)

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Front of House Manager

An excellent opportunity has arisen for an experienced Front of House Manager to join our fast-paced hospitality team.

The successful candidate will be responsible for ensuring the efficient day-to-day operation of the front desk and maintaining a consistently high standard of customer service.

Key Responsibilities:

- Coordinate the efficient day-to-day operation of the front desk.
- Ensure a high standard of customer service is maintained at all times.
- Work closely with the Operations, Reservations and Sales teams to ensure the smooth running of the business.
- Ensure compliance with company policies and procedures, including billing, GDPR, health and safety requirements.
- Supervise and support front-of-house staff as required.
- Assist with the resolution of guest queries and operational issues.
- Ensure accurate communication and coordination between departments.

Requirements:

- Minimum 2 years' relevant experience in a Front of House or similar hospitality management role.
- Excellent organisational and leadership skills.
- Strong customer-service and communication skills.
- Good spoken and written English.
- Ability to work effectively as part of a team and independently.
- Experience with Opera or a similar hotel property-management system is an advantage but not essential.
- Knowledge of GDPR, health and safety and general hospitality operating procedures is

desirable.

Work: 39 hrs/ week.

Job Type: Full-time

Additional pay: Tips

Benefits: Employee discount

Schedule: 8 hour shift

Work Location: In person

- **Sector:** accommodation and food service activities

Career Level

- Experienced [Non-Managerial]