



ST. HELENA'S FAMILY RESOURCE CENTRE
LIMITED



#CES-2405106



Coláiste Eoin, Cappagh Road, Finglas West,
Dublin 11, D11 AY65



No of positions : 2



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



03/08/2025



14/09/2025

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



Kitchen Assistant - (School Completion Programme)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties to include:

Plan and prepare nutritious and child friendly menus in consultation with the Line Manager, staff and children

To liaise with the Line Manager in relation to the budgeting and economical use of food supplies, ensuring an adequate supply of stock is maintained and food is purchased as required

To maintain hygiene and Health & Safety standards (H.A.C.C.P.) in keeping with current relevant legislation, regulations and best practice.

To work in a flexible manner in relation to the needs of the service, providing assistance to other staff as appropriate

To take into account any special dietary requests

To produce foods that offer choice, variety and diversity to the children

To keep appropriate food safety records

Take action when aware of unhygienic practices which may put the safety of food at risk

To carry out a risk assessment annually within your areas of work in collaboration with others

Garda Vetting applies.

- **Sector:** accommodation and food service activities