



Oughterard Community Enterprise Ltd



#CES-2402651



BRIDGET'S GARDEN, Esker, Rosscahill, Co.

Galway, H91 CC90



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



15/07/2025



26/08/2025

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Customer Service Representative - Brigit's Garden

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties will include:

- Engaging with members of the public
- Cash handling and processing card payments
- Giving accurate information to customers
- Answering business telephone calls and enquiries
- Stock merchandising
- Cleaning of reception and shop areas
- Business record keeping

Other ad hoc duties as required

- **Sector:** administrative and support service activities