



Sodexo Ireland



#JOB-2401923



Clondalkin, Co. Dublin,



No of positions : 1



Paid Position



40 hours per week



50000.00 Euro Annually



10/07/2025



07/08/2025

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://www.sodexojobs.co.uk/jobs/job/HR-Generalist/145210>



Open your camera app & point here to view this ad online



HR Generalist

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Job Introduction

HR Employee relations specialist /Generalist

Location: Clondalkin, Co. Dublin + Travel to Co. Cork and Kildare

Full time

Monday to Friday

Salary: €50.000 per annum + Sodexo employee benefits package including health insurance.

Opportunities for professional development

At Sodexo, we're passionate about our people. We know that our teams are the key to delivering exceptional service and creating meaningful experiences for our clients, customers, and employees.

We are currently seeking a dedicated and dynamic Employee relations specialist / Generalist to join our team and play a key role in driving excellence and innovation in Human Resources.

As a HR Employee relations specialist/ Generalist, you'll:

Promote a HR community of practice that contributes to strengthening business performance.

Support employee relations, engagement, and HR processes across three sites within the contract.

Coach and mentor operations teams in employee relations and talent management practices.

Oversee and manage to conclusion investigation processes end to end

Deliver HR related training to people managers at site level

What we're looking for:

Licences: Travel is required, so a valid driver's licence may be beneficial.

Qualification: Ideally CIPD accredited.

Experience:

Minimum 3 years of generalist HR experience.

Minimum 2 -3 years' experience managing employee relations processes in line with best practice and Irish employment law.

Experience with trade union interactions and HR service delivery in a matrix organisation.

Person Specification:

Excellent interpersonal, communication, and influencing skills.

Ability to work independently under pressure and manage multiple stakeholders.

Experience in change management, talent planning, and organisational development.

Comfortable with virtual working and travel to sites.

- **Sector:** administrative and support service activities

Career Level

- Entry Level

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 3
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Administration, Communications, Computer Literacy, Interpersonal Skills
- **Competency Skills:** Collaboration, Networking, Teamwork