



Accenture (1)



#JOB-2397568



1 Grand Canal Square, Dublin 2, D02 P820



No of positions : 1



Paid Position



37.5 hours per week



35000.00 Euro Annually



23/06/2025



21/07/2025

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Recruiting Analyst

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Recruiting Analyst

We are looking for a Recruiter to join a fast-paced Operations recruitment team in Accenture. The successful candidate will work to support the Operations team in the delivery of Recruitment Solutions across Accenture Operations. This role will be based in our Grand Canal Offices in Dublin City Centre. The salary for the role is 35,000 per annum and the role on a 37.5 hour working week.

What your day will look like:

- Manage job postings and requisitions for assigned roles

- Initiate contact with the candidate following application and conduct screening calls with eligible candidates

- Liaise with the candidate and hiring managers to agree availability throughout the interview stages

- Use online job boards, social media platforms, our comprehensive database and other industry-leading resources to find appropriate candidates that match your client's requirements

- Manage multiple sourcing and administrative requests from stakeholders and prioritize accordingly

- Distribute agreed materials required to support interviews

- Follow up with Hiring Managers for interview feedback; ensuring feedback is saved once received

- Ensure candidate pipeline is managed accordingly to maintain high candidate engagement (ensure all candidates are contacted, feedback is provided)

- Initiate rejection and candidate withdrawal processes on talent acquisition system

- Regularly update key stakeholders on candidate progress

- Keep talent acquisition system records up to date with current candidate status

- Support engagement strategy with interview pool ensuring interviewer availability is fully utilised and maintain a strong internal reputation as delivering service excellence

- Manage temp to perm, transfer and promotion recruitment

- Promote referral programme across the business

Work to key metrics, KPI and SLA to demonstrate performance

Liaise and cooperate with recruiting colleagues as required to share candidate pipelines

What we'd love from you:

Minimum 3 year's relevant experience as recruiter

Excellent understanding of Workday.

Excellent understanding internal recruitment & visa process.

Excellent relationship building and stakeholder management skills (preferable)

Experience making initial contact with, and developing virtual relationships with, candidates or customers

Strong organisation skills

Strong attention to detail

Enthusiastic and eager to progress career in the recruitment sector

Good understanding of Operations Workforce

Strong Excel/Microsoft suite skills

Good understanding of the recruitment market for operations

Good understanding of pipeline management and yield analysis

Subject matter expertise in recruitment through social media channels

Understanding of advanced search and engagement methodologies

Qualifications

Bachelor's degree in business/HR

How to apply?

Please apply directly to this role on this website, or on our company's career page.

- This vacancy is suitable for Remote/Blended working
- **Sector:** professional, scientific and technical activities

Career Level

- Not Required