



Donabate & Swords District CE Project



#CES-2390397



The Riase Centre, Feltrim Road, Swords, Co.

Dublin, K67 PX85



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/05/2025



17/06/2025

## How to register your interest

To register your interest, take note of the scheme reference number and then:

- [Sign in](#) using your MyGovID account

( Search using the scheme reference number and submit your details )

or

Contact a case officer in your [local Intreo Office](#)



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## Maintenance Person (The Riase Centre) Feltrim Hall, Swords

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

You can register your interest by selecting the 'Register your interest' button or you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Shifts are 2 FULL DAYS, 10.5 hours and 10 hrs, days to be confirmed.

START DATE JULY 2025

Duties including:

- Assisting with room set-up/takedown for Training Courses
- Assisting with room set-up/takedown for Youth Clubs
- Moving and general maintenance of furniture, etc.
- Preparation of rooms for rental groups.
- Disposal of waste / Recycling of appropriate waste.
- Security – i.e. opening up/locking up & alarming the building
- Liaise with the Centre Manager and Head Caretaker regarding issues that need to be addressed around the building.
- Litter control on the grounds
- General cleaning (Toilets, Kitchen, Meeting Rooms etc)
- **Sector:** other service activities