



Sodexo Ireland



#JOB-2389831



Leopardstown, Dublin 18,



No of positions : 1



Paid Position



37.5 hours per week



13.85 Euro Hourly



29/04/2025



27/05/2025

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

URL :

<https://www.sodexojobs.co.uk/jobs/job/Hospitality-Assistant/142378>



Open your camera  
app & point here  
to view this ad  
online



## Hospitality Assistant

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

As a Hospitality Assistant with Sodexo.

What you'll do:

Be a friendly face, assisting employees, clients, and visitors with warmth and professionalism.

Maintain a tidy and inviting environment, across areas such as meeting rooms, communal kitchen/coffee areas, mail room and lobbies.

Respond promptly to incoming service requests from clients and colleagues.

Keep our teams safe by having a close eye on Health & Safety practices, reporting issues as required.

Collaborate with internal teams to support a seamless workplace experience.

Handle incoming communications and ensure messages are delivered accurately and efficiently.

What you'll bring:

Previous experience in a similar client facing role is a plus, but excellent interpersonal and communication skills are the key

A positive, energetic and proactive attitude

Strong organisational abilities and attention to detail

Why Sodexo?:

Unlimited access to an online platform offering wellbeing support

An extensive Employee Assistance Programme to help with everyday issues or life's larger problems, including legal and financial advice, support with work or personal issues impacting your wellbeing

Access to a 24hr virtual GP Service

Sodexo Discounts Scheme, offering great deals 24/7 across popular big-brand retailers

Save for your future by becoming a member of the Pension Plan

Opportunities to enable colleagues to grow and succeed throughout their career at Sodexo, including a variety of learning and development tools

Bike to Work Scheme to help colleagues to do their bit for the environment whilst keeping fit

Sodexo UK and Irelands enhanced benefits and leave policies.

Job Introduction

Hospitality Assistant

Full time, Fixed Term contract (8 months)

37.5 hours per week

between 7:00am - 8:00pm

€13.85 per hour

Opportunities for career development

Plus our Sodexo employee benefits package

Sodexo reserves the right to close this advert early if we are in receipt of a high number of applications.

We are committed to being an inclusive employer.

- **Sector:** other service activities

### Career Level

- Entry Level

### Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Hospitality, Interpersonal Skills
- **Compentency Skills:** Collaboration, Teamwork