



Westmeath Community Development Ltd



#CES-2389740



Unit 4, Rockdean, Blyry Retail Park, Athlone,
Westmeath, N37 CA39



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



29/04/2025



10/06/2025

How to register your interest

To register your interest, take note of the scheme reference number and then:

- [Sign in](#) using your MyGovID account

(Search using the scheme reference number and submit your details)

or

Contact a case officer in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



Kitchen Assistant WCD - contact Geraldine Morrissey

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

You can register your interest by selecting the 'Register your interest' button or you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties:

- Implement cleaning and maintenance schedules in the canteen and kitchen in line with HACCP requirements
- Maintain charts and checklists regarding HACCP requirements
- Coordinate with the Caretaker as required to ensure the smooth running of the canteen and kitchen
- Maintain stock control of all canteen and kitchen supplies
- Liaise with the Catering Instructor and General Manger regarding operational improvements to support a smooth running operation
- Attendance at training programmes as required
- Complete attendance records as required
- Carry out other duties that may be assigned from time to time

- **Sector:** accommodation and food service activities