



Youth Work Ireland (Galway Youth Federation)



#CES-2383763



Youth Work Ireland Galway, 197 Castle Pk,  
Bally, Galway, Co. Galway, H91 A7X4



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



27/02/2025



10/04/2025

## How to register your interest

To register your interest, take note of the scheme reference number and then:

- [Sign in](#) using your MyGovID account

( Search using the scheme reference number and submit your details )

or

Contact a case officer in your [local Intreo Office](#)



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## Youth Work Assistant (Comhairle na nÓg)

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

You can register your interest by selecting the 'Register your interest' button or you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

#### Job Purpose:

The Youth Work Assistant will support the planning and delivery of youth work initiatives, ensuring a safe, inclusive, and empowering environment for young people. This role involves directly engaging with young people, assisting in programme delivery, and performing general administrative tasks.

#### Key Responsibilities:

#### Youth Work Support:

- Assist in planning, preparing, and delivering youth programmes, activities, and events.
- Maintain group records, attendance sheets, and session plans.
- Engage in activities with young people both in the meetings and during trips.
- Participate in workshops, and consultation events.
- Assist in delivering youth conferences and events, both online and in person.
- Encourage youth participation and engagement in initiatives, including Comhairle na nÓg programmes.

General Responsibilities:

- Adhere to organizational policies, data protection guidelines, and health and safety regulations.
- Participate in staff meetings, supervision sessions, and relevant training.

Person Specification:

Essential:

- Ability to relate to young people and commitment to youth-led activities.
- Strong organizational and administrative skills.
- Ability to work independently and as part of a team.
- Open to learning, development, and contributing creative skills.
- Good communication and interpersonal skills.
- Flexibility in working hours, including evenings and occasional weekends. (The City Comhairle meets on Mondays and the County Comhairle meets twice a month, one in-person meeting and one online meeting, both on Saturdays).

Desirable:

- Experience or strong interest in working with young people.
- Knowledge of youth work and safeguarding policies.
- Proficiency in digital tools for communication and administration.

Additional Information:

- Garda vetting is required for this role.
- Training and development opportunities are available.
- **Sector:** human health and social work activities