



Dublin North East Drugs & Alcohol Task Force



#JOB-2361042



44A Malahide Road, Dublin 5, D05 XE09



No of positions : 1



Paid Position



39 hours per week



39288.00 Euro Annually



15/10/2024



12/11/2024

## How to apply

### Application Method :

Not available



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## Finance Technician

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

We are seeking a Finance Technician to support the financial operations of our organisation.

The successful candidate will be responsible for preparing financial reports, conducting financial analyses,

and supporting budget control. Duties include processing payments, monitoring cash flows, and ensuring

compliance with accounting and financial regulations. The Finance Technician will also assist in preparing

tax returns and utilising accounting systems for financial data recording.

### Job Requirements:

- Diploma in Finance, Accounting, or a related field.
- Minimum of 2 years of experience in financial or accounting support.
- Proficiency in accounting software (e.g., QuickBooks, SAP) and strong analytical skills.
- Excellent communication skills and attention to detail.

### Annual Salary:

€39,288

### Number of hours per week:

39h

Job Type: Full time

### Send CV to:

Charles Lane, Coordinator Email: [office@dnetaskforce.com](mailto:office@dnetaskforce.com)

- **Sector:** human health and social work activities

### Career Level

- Experienced [Non-Managerial]