



SMILES CREATION LIMITED



#JOB-2359054



Raheny Shopping Centre, Howth Road,
Clontarf, Dublin 5, D05 HK83



No of positions : 1



Paid Position



40 hours per week



To be Confirmed



08/10/2024



05/11/2024

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Dental nurse (Trainee and qualified)

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

To work alongside the clinicians and team to ensure a smooth and efficient delivery of dental care to patients (both clinical and non-clinical), providing assistance to the clinicians/hygienists/practice manager & clinical manager.

Key Responsibilities

Assist the dentist/hygienist in all clinical procedures, providing chairside assistance. To include:

Prepare instrument trays for procedures.

Process and store radiographs according to practice policy.

At the end of the surgical day, ensure the surgery management is adhered to in line with practice procedures and policies.

Maintain impeccable standards of hygiene and cross infection control, according to the latest guidelines and following practice procedures and policies.

Ensure that all the relevant paperwork is completed promptly and accurately and that all client records are updated and maintained, according to practice procedures both personally and across all the nursing team.

Provide excellent proactive (non-clinical) customer care to all clients. To include:

Building trust and caring relationships with all patients, and all reasonable steps to ensure their comfort and retain them as a patient. Maintain patient confidentiality at all times. * Coordinating (as required) with the laboratory on timely dispatch and receipt of work.

Ensure a smooth running of the central sterilisation room, completing the jobs list located on the wall in the decon room, completing audits, cleaning instruments according to the current HTM guidelines.

Ensuring which ever room you are working in each day us fully stocked and organized.

To maintain a high standard of cleanliness/tidiness we require you to do some light cleaning duties as needed in the practice.

Keep CPD up to date.

Skills & Attitudes

Excellent communication skills, both verbal (including a positive and friendly phone manner) and written.

Excellent listening skills and a calm, empathetic approach to patients.

Dedicated to providing a first class customer service experience.

Build trust and rapport with a wide range of people, and communicate well with your team.

Good organisational skills, with close attention to detail and excellent follow up ability on all tasks.

Good technical skills and knowledge.

Ability to bring energy and enthusiasm to any situation and always act with honesty and integrity.

A 'can do' attitude, with the desire to learn new skills and take on new challenges, show initiative.

Prepare to work according to the practice systems and brand standards.

- **Sector:** human health and social work activities

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 0
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Administration, Communications, Computer Literacy, Customer Service
- **Competency Skills:** Collaboration, Flexibility, Initiative, Teamwork
- **Languages:** English C2-Master (Fluent)