



Luxury European Tours Ltd



#JOB-2357447



Calhame, Annagry, Co. Donegal, F94 F3X4



No of positions : 1



Paid Position



24 hours per week



22600.00-26000.00 Euro Annually



04/10/2024



01/11/2024

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : shaunrodgers@real-ireland.com



Open your camera app & point here to view this ad online



Sales and Marketing: Customer Service Assistant

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

A leading luxury tour operator, offering new and exciting tour experiences throughout Ireland and Europe is seeking to recruit a permanent sales and customer service assistant to join our busy team at our office located in west Donegal.

The position involves.

Qualifying New Leads.

Scheduling Online Appointments.

Learning How to Customise Tour Itineraries for Clients

Proof Reading.

Researching Material for Online and Direct Marketing

The Ideal candidate:

Must be Reliable, Efficient and Have the Ability to Work Alone or as Part of a Team.

Must be an Effective Multi-Tasker and Able to Work to Strict Time Constraints and Deadlines.

Must have Comprehensive Computer Skills including Microsoft Office

Have Strong Communication Skills.

Attention to Fine Detail is Crucial

Full training will be provided, however It would be beneficial to have some knowledge about Ireland's tourism products and services, including an awareness of geography, heritage and culture. Any experience in online marketing, social media promotions, customer service or sales experience would

- **Sector:** administrative and support service activities

Career Level

- Experienced [Non-Managerial]