



NEW ROSS & DISTRICT COMMUNITY



EMPLOYMENT SCHEME COMPANY

LIMITED BY GUARANTEE



#CES-2354195



JOHN F. KENNEDY TRUST DUNBRODY, The Quay, New Ross, Co. Wexford, Y34 A786



No of positions : 2



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/09/2024



18/10/2024

How to register your interest

To register your interest, take note of the scheme reference number and then:

- [Sign in](#) using your MyGovID account

(Search using the scheme reference number and submit your details)

or

Contact a case officer in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



Tourism Information Officer/Tour Guide (Dunbrody Visitors Centre)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

You can register your interest by selecting the 'Register your interest' button or you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Main duties include Assisting with reception duties, tour guiding and role play at the Dunbrody Famine Ship and at the JFK Homestead.

Assisting with booking in, planning, organising tours under the guidance of the Duty Manager in charge on the day.

Assisting with managing the Grab & Go area in Reception.

Assisting with the recording of all bookings/tours accurately on the booking system

Assisting in providing knowledge of activities, attractions and accommodation in the area to the customers on request

Assisting with reconciling the tills in the evening when required.

Desired Skills

Good personality, customer friendly.

Knowledge of computers and telephone skills

Good numerical skills

People skills, ability to work within a team,

- **Sector:** other service activities